

Minutes of Meeting of IQAC held on 10-04-2020

The online meeting of all the members of IQAC, MLRIT, Dundigal, held on 10-04-2020 at 10:30 hrs. The following members were present for the meeting:

Sl. No	Name	Member Details	IQAC Designation
1	Mr. Marri Rajashekar Reddy	Secretary	Member Management
2	Dr. K. Srinivas Rao	Principal	Chairman
3	Dr. M. Satyanarayana Gupta	Prof& HOD - Aero	Director
4	Dr. R. Karthik	Dean R&D	Member Teacher
5	Dr. P. C. Rao	Dean Academics	Member Teacher
6	Dr. Radhika Devi	Prof& HOD – S&H	Member Teacher
7	Dr. SVS Prasad	Prof& HOD –ECE	Member Teacher
8	Dr. M V Narsimha Rao	Prof& HOD – MBA	Member Teacher
9	Dr. N Chandrashekar Reddy	Prof& HOD – CSE	Member Teacher
10	Dr.G Kiran Kumar	Prof. & HOD –IT	Member Teacher
11	Mr. M. Venkateshwar Reddy	Assoc Prof& HOD - Mech	Member Teacher
12	Mr. N. Uday Ranjan Goud	Assistant Prof – Aero	Member Teacher
13	Mr. G. Prabhakar Reddy	Controller of Examinations	Member Admin
14	Mr. P.Ravi Chandra	Head Placements	Member Admin
15	Dr. N V Raja Sekhar Reddy	Head Training	Member Admin
16	Mrs.K. Neeraja	Head – Women’s Grievance cell	Member Admin
17	Mr. Emmanuel Gosula	Senior Resource Development Manager- Epam systems Ltd	Member Employer
18	Mr. D. Narender Reddy	Managing Director, SVS Products (P) Ltd and SVS Food Processing (P) Ltd.	Member Industry
19	Mr. C. Yuktesh	IT Specialist & Community Manager IBM	Member Alumni
20	Mr. M. Ganesh	Administrative Officer	Member Admin
21	Mr. K Narsimlu	Accounts Officer	Member Admin
22	Mr. Ganesh Lambat	Teacher-Parent-Aero Dept.	Member stakeholder
23	Mr. B Anil Kumar Reddy	17R25A0314– Member SAE Collegiate Club	Student & Member Local society

At the start of the meeting, Chairman welcomed Honorable members of IQAC

I. Review of meeting held on 23-12-2019

The committee reviewed the reports received from the department coordinators of IQAC on the items discussed in previous meeting.

II. Syllabus completion through online classes

- a. In view of COVID – 19 Pandemic, scope of syllabus completion, effectiveness and conducting exams through online platform was discussed
- b. All the HoD's are directed to discuss the ongoing online class work status with both faculty and students and take necessary measures to improve quality and active participation.

Action to be taken by all HoD's

III. Organizing online FDP's and workshops for faculty and student empowerment

- a. For effective utilization of lock down period. AICTE sanctioned FDPs and workshops to be conducted online due to covid lockdown. Applying permissions for the same was considered.
- b. The faculty is to be well informed about the workshops being conducted in order to empower themselves.

Action by all HoDs

IV. Encouraging the faculty and students for completing certifications through TATA Steel, Course Era, Swayam, MOOCS, etc.,

- a. Faculty members and students to learn and adapt to new technologies through various platforms like Swayam, Course Era, Tata Steel, CSI, Mathworks etc.,
- b. It's decided that faculty members and students are encouraged to see this pandemic as an opportunity to enhance their skills and equip themselves with new skills required.

Action by all HoDs

