

Minutes of Meeting of IQAC held on 25-03-2019

The meeting of all the members of IQAC, MLRIT, Dundigal, held on 25-03-2019 at 10:30 AM. The following members were present for the meeting:

| Sl. No | Name | Member Details | IQAC Designation |
|--------|----------------------------|---|--------------------------------|
| 1 | Mr. Marri Rajashekar Reddy | Secretary | Member Management |
| 2 | Dr. K. Srinivas Rao | Principal | Chairman |
| 3 | Dr. M. Satyanarayana Gupta | Prof& HOD - Aero | Director |
| 4 | Dr. R. Karthik | Dean R&D | Member Teacher |
| 5 | Dr. P. C. Rao | Dean Academics | Member Teacher |
| 6 | Dr. Radhika Devi | Prof& HOD – S&H | Member Teacher |
| 7 | Dr. SVS Prasad | Prof& HOD –ECE | Member Teacher |
| 8 | Dr. M V Narsimha Rao | Prof& HOD – MBA | Member Teacher |
| 9 | Dr. N Chandrashekar Reddy | Prof& HOD – CSE | Member Teacher |
| 10 | Dr.G Kiran Kumar | Prof. & HOD –IT | Member Teacher |
| 11 | Mr. M. Venkateshwar Reddy | Assoc Prof& HOD - Mech | Member Teacher |
| 12 | Mr. N. Uday Ranjan Goud | Assistant Prof – Aero | Member Teacher |
| 13 | Mr. G. Prabhakar Reddy | Controller of Examinations | Member Admin |
| 14 | Mr. P.Ravi Chandran | Head Placements | Member Admin |
| 15 | Dr. N V Rajashekar Reddy | Head Training | Member Admin |
| 16 | Mrs. Neeraja | Head – Women’s Grievance cell | Member Admin |
| 17 | Mr. Emmanuel Gosula | Senior Resource Development Manager-Epam systems Ltd | Member Employer |
| 18 | Mr. D. Narender Reddy | MD Balaji Pipe Industries & SVS Food processors (P) Ltd | Member Industry |
| 19 | Mr. C. Yuktesh | IT Specialist & Community Manager IBM | Member Alumni |
| 20 | Mr. M. Ganesh | Administrative Officer | Member Admin |
| 21 | Mr. K Narsimlu | Accountant | Member Admin |
| 22 | Mr. Ganesh Lambat | Teacher-Parent-Aero Dept. | Member stakeholder |
| 23 | Mr. B Anil Kumar Reddy | 17R25A0314– Member SAE Collegiate Club | Student & Member Local society |

I. Review of meeting strategic plan and implementation held on 15-12-2018

The committee reviewed the reports received from the department coordinators of IQAC on the items discussed in previous meeting.

II. Status of workshops/FDP/Guest lectures conducted by the departments

- a. A consolidated report on FDP's/Guest lectures conducted by various departments was submitted.
- b. Discussion on potential areas, the schedule and planning for the FDP to be conducted during the summer was carried out. The heads of the respective department should chalk out a suitable title and plan the FDP during summer.

Action by HoDs

III. To conduct academic and administrative audit

- a. Academic audit and administrative audit has been planned
- b. It is decided to conduct one internal and one external audit

Action by AO

IV. Status on internships for pre-final year students

- a. The Dean, placements presented a consolidated report on number of students undergoing internships
- b. Various strategies to identify and approach core companies in respective fields were discussed.
- c. The strategies for converting these companies into potential employers were also discussed.
- d. To conduct necessary training sessions for students to crack the exams by TCS, Infosys etc.,

Action by Dean, Placement and Training

V. Placements of final year and scope for higher education

- a. MoU's with foreign universities for enhancing student's higher education opportunities
- b. The Dean, Placements presented a report on companies visited, in pipe line for conducting on and off campus placements for the 2019 batch students.
- c. A consolidated report on number of offer letters issued, TCS -ion, INFOSYS drives etc., was presented.

Action by Dean, Placement and Training

VI. Research projects and consultancy activities

- a. A report on ongoing funded projects and newly accepted proposals was presented by Dean R&D
- b. It is decided to submit proposals to the projects/schemes which are not time constrained and open all year long like Women scientist scheme, DST.

